

**APPLICATION FORM FOR MID-DAY MEAL AND OTHER BENEFITS TO THE
NGO'S, VA'S AND MANagements OF PRIVATELY MANAGED EDUCATIONAL
INSTITUTIONS INCLUDING MADRASSAS AS PER THE GUIDELINES OF GOVT.
OF INDIA.**

Sr. No.	Particulars	Remarks by the applicant
1.	Name, address, telephone number, fax number and e-mail address of the Agency.	
2.	Object and activities(give proof)	
3.	Whether registered under Indian Societies Act, 1860 (ACT XXI of 1860), public trust or non-profit making company ? Give Number and attach copy of the relevant document. A copy of the Memorandum of Association or equivalent document be attached.	
4.	Whether the agency has an All India Jurisdiction, if so, attach copy of the relevant document.	
5.	Whether the organization has any experience in elementary or non-formal education for children ? If so, a brief mention may be made indicating the type size and location of the programme organized. Please specify if the organization has run projects earlier from the Non Formal Education Programme/EGS & AIE Scheme of Sarv Shiksha Abhiyan under the Ministry of Human Resource & Development or similar programmes with assistance from the State Government. If so, the current status and clear evidence be attached that previous accounts (audited statement) have been settled with Government of India/State Government.	
6.	The title of experimental and innovative project for which the grant is applied for and the details of the project including highlights of the innovative/ experimental features. CLEARLY INDICATE THENATURE OF INNOVATION/ EXPERIMENT IN PROPOSAL.	

7.	<p>i) In case any teaching/learning process is part of the proposal CLEARLY indicate whether the materials prescribed by the State Board or CBSE will be adopted. In case any different materials are proposed to be used, then a copy of the same may be Enclosed WITH THE PROPOSAL.</p> <p>ii) If any publication is to be made through project funds, then its draft version be enclosed with the proposal.</p>	
8.	<p>Detail of Block/Municipal Area/District etc. where the Voluntary Agency will operate the scheme should be specified in as Annexure (INDICATING NUMBER OF CENTRES, NUMBER OF CHILDREN, COST PER CENTRE AND COST PER CHILD).</p>	
9.	<p>The duration of the project.</p>	
10.	<p>Whether any part of the expenditure on the projects is being or likely to be provided by some other official, non official or indicate Foreign source? If so, the extent and name of agency. Please also specify the own contribution of the Voluntary Agency to the project.</p>	
11.	<p>Total estimated expenditure on the project (item wise and year wise details to be attached)</p> <p>i) Non-Recurring Rs. ____</p> <p>ii) Recurring Rs. ____</p>	
12.	<p>Details of benefits requested :-</p> <p>i) Whether application is for Grant-in-Aid, Free Books/Note Books,</p> <p>ii) Mid-day meal scheme or any other such help as per the guide-lines and instructions of the GOI.</p> <p>Note : In case of request is for Grant-in-aid please indicate:- Amount of Grant requested as per detail given below:-</p> <p>i) Non-Recurring Rs. _____</p> <p>ii) Recurring Rs. _____</p> <p>Note : In case of request for Mid-day meal scheme please indicate:- Class-wise number of beneficiaries and other such details, if any.</p>	
13.	<p>Whether the institution has adequate personnel to look after the project? If so indicate details.</p>	

14.	List of papers/statements to be attached. <ul style="list-style-type: none"> a) Constitution/Trust Deed of the Agency b) Constitution of the Board of Management/Governing Body with particulars of each member giving their telephone numbers, e-mail addresses, if any. c) Latest available annual report d) Audited accounts for the last three years along with a copy of certified balance sheet for the preceding year. e) Incase organization has run NFE/EGS & AIE/Similar State Government Programmes, then audited statement showing settling of accounts for that period. f) Copy of Books, if any published by the Agency. g) Copy of Registration Certificate. 	
15.	Additional Information, if any.	

**** Use column wise separate sheet be used for giving detailed information as per the application form.**

Abbreviations used in the form shall be:

- *** NFE= Non Formal Education
- **** EGS = Education Guarantee Scheme.
- ***** AIE= Alternative & Innovative Education Centre
- ***** VA= Voluntary Agencies.

Signature of the authorized person with name, designation and stamp

Place _____

Date _____